

Expression of Interest (EOI) Criteria for Shortlisting of Consultants

(For National Consulting Services)

EXPRESSION OF INTEREST: EVALUATION CRITERIA

EOI Evaluation Criteria	PPMO Standard Score [Out of 100%]	SAMI-Qualification and Evaluation Criteria
Qualification and Experience of the Key Experts:	[30 % to 50 %]	<p>Qualification and Experience of the Key Experts :(35)</p> <p>(i) Project Coordinator: Marks</p> <p>(a) Education Qualification: (.....Marks)</p> <ol style="list-style-type: none"> 1. Master Degree in Humanities/ Management/ Law/Education (....Marks) 2. Bachelor's degree in Humanities/ Management/ Law/Education (...Marks) <p>(b) Training: (....Marks)</p> <ol style="list-style-type: none"> 1. Training in Safer Migration/Human trafficking (3 days or more): (.....Marks) 2. Training in Social Mobilization: ((.... Marks)) <p>(c) Experience (8 Marks):</p> <ol style="list-style-type: none"> 1. More than 5 years' work experience in development field: (... Marks) 2. Minimum 5 years Work experience in development related field. Out of which, 2 years of work experience as an Officer or above level in Govt./NGO/INGO or International Organization: (... Marks) 3. Worked in the field of safer migration: (...Marks) <p>(d) Experience in same geographical location: (.... Marks)</p> <ol style="list-style-type: none"> 1. In the same district: (.....Marks) 2. In the similar terrain districts (as defined by GoN): (..... Marks) <p>(ii) Finance and Admin Officer: (... Marks)</p> <p>(a) Education Qualification: (.....Marks)</p>

		<p>1. Master's degree in management or Business Administration. (... Marks)</p> <p>2. Bachelor's Degree in management or Business Administration. (.....Marks)</p> <p>(b) Training: (... Marks)</p> <p>1. Training in public Financial Management (5 days or more). (... Marks)</p> <p>2. Training in Project Financial Management (3 days or more). (... Marks)</p> <p>(c) Experience (... Marks)</p> <p>1. More than 3 years' Work experience in Admin and Finance in any organization. (... Marks)</p> <p>2. 3 years' Work experience in Admin and Finance in any organization. (... Marks)</p> <p>3. Work experience (admin & finance) in government agencies/organization (... Marks)</p> <p>(d) Experience in same geographical location (in the district): (... Marks)</p> <p>(iii) Psychosocial counselor: (... Marks) four persons for four projects implementing palikas</p> <p>(a) Education Qualification: (... Marks)</p> <p>1. Master's degree in social science or psychosocial/psychology. (... Marks)</p> <p>2. Bachelor's Degree in social science or psychosocial/psychology. (... Marks)</p> <p>(b) Training: (... Marks)</p> <p>1. Training in Psychosocial counseling (6 months or more). (..... Marks)</p> <p>2. Training in counseling (TOT more than 7 days). (.....Marks)</p> <p>(c) Experience (... Marks)</p> <p>1. More than 3 years' Work experience as psychosocial counselor in any organization. (... Marks)</p> <p>2. 3 years' Work experience as counselor in any organization. (.. Marks)</p> <p>3. Work experience as psychosocial counselor in government agencies/organization (... Marks)</p> <p>(d) Experience in same geographical location (in the district): (... Marks)</p>
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<p>General Experience of consulting firm:</p>	<p>[40 % to 60 %]</p>	<p>Experience of the Consultant as Firm/Company: (40 Marks)</p>
<p>Specific experience of consulting firm within last 7 years.</p>		<p>1. General Experience of the consulting firm (Establishment): (10 Marks)</p> <ul style="list-style-type: none"> • More than 7 years: (..... Marks) • 4-7 years: (..... Marks) • 2-3 years: (..... Marks) <p>2. Specific experience of consulting firm within last 7 years: (30 Marks)</p> <p>2.1. Work Experience in Safer Migration Projects (10 Marks)</p> <ul style="list-style-type: none"> • More than 5 projects (.....Marks) • 4-5 projects (.....Marks) • 2-3 projects (.....Marks) <p>2.2. Work Experience in similar nature of the projects (Social Mobilization, Labour Relation, People rehabilitation, Poverty Related project works): (15 Marks)</p> <ul style="list-style-type: none"> • More than 5 projects (.....Marks) • 4-5 projects (..... Marks) • 2-3 projects (.....Marks) <p>2.3. Work Experience in similar period of the projects (Safer migration, Social Mobilization, Labour Relation, People rehabilitation, Poverty Related project works): (5 Marks)</p> <ul style="list-style-type: none"> • More than 5 projects (..... Marks) • 4-5 projects (.....Marks) • 2-3 projects (.....Marks)
<p>Similar Geographical experience of</p>		<p>3. Similar Geographical experience of consulting firm: (10 Marks)</p> <ul style="list-style-type: none"> • In the same district (Where the project is being Implemented): (.....marks) • In the similar terrain (Geographical characteristics as per GoN classification) :(.....Marks)

<i>consulting firm</i>		<ul style="list-style-type: none"> • In the similar project (Safer Migration, Social Mobilization, Labour Relation): (.....marks)
Financial Capacity (Average Annual Turnover of 3 best years of last 7 recent years Financial Statements)	[10 % to 20 %]	<p>4. Financial Capacity: Average Annual Turnover up to 1.5 of cost Estimate Rs.(10 Marks)*</p> <p>*Note: To be filled by the concerned districts projects based on the respective cost estimate of the project</p>
Infrastructure/equipment related to the proposed assignment		<p>5. Infrastructure/Equipment's Related to proposed Assignments: (5 Marks)</p> <p>The consultant Firm have the following:</p> <ul style="list-style-type: none"> • Have at least 2-3 computers: (..... Mark) • Have at least 1-2 printers/ photocopier and UPS1-2: (.....Mark) • Have an office (At least 3-4 rooms-flat) in own or rented Building/s: (.....Mark) • Have one/more own / rented vehicle (Car /Jeep/Motorcycle): (.....Mark) • Have Internet facility and power backups: (..... Mark) <p>Note: For evaluation of the above mentioned infrastructure criteria the consulting firm should mention in its proposal and should verified by the details in the Balance sheets and its annexes, which is verified as comply or not complied during evaluation and assigned marks accordingly.</p>

Pass Marks: 65 Marks *

***Note: PPMO standard EoI Document state that the pass Marks should be in between 60-70 marks out of 100 marks.**